

## **MOMENTUM CHEER PAYMENT POLICY**

### **Monthly Fees**

- If monthly subscription(s) can't be taken on the 1st for any reason, the system will try again on the 2nd and 3rd.
- If the subscription still can't be taken on the 3rd, we'll send a one-off payment link on the following Monday. A £5 late fee will be added to the payment link to cover the additional admin time needed to process late payments.
- Once the payment link is sent on the following Monday, athletes will have one week to pay the link in order to be able to continue training with their team. Athletes may train at their regular sessions during this time.
- If the link is still unpaid 7 days after it was sent, the account will be marked with an outstanding balance. An athlete with any outstanding balance can not be allowed to train at any Momentum sessions. Athletes will be sent an email to notify them of this to the email address on file, and a deadline date will be set in the email for payment.
- If the outstanding balance remains unpaid on the deadline date, the athlete's place on their team(s) will no longer be held. Their subscription(s) will be cancelled and they will no longer train or compete with Momentum Cheer. No refunds can be given for any previous payments.
- If any of the above happens in a Red Zone, or over an event/competition weekend, the athlete *may* be allowed to train/compete as an exception for the good of the rest of the team. This would be at Program Directors' discretion.

### **One Off Payments**

- If an athlete has not paid a one-off payment (e.g. uniform cost, competition cost) by the deadline given, the original link will be voided and a new link will be sent with a £15 late fee added. This is to cover the additional admin involved in late one-off payments, which can include renegotiating deadlines with suppliers and liaising with event providers, etc.
- Once the payment link is sent, athletes will have one week to pay the link in order to be able to continue training with their team. Athletes may train at their regular sessions during this time.
- If the link is still unpaid 7 days after it was sent, the account will be marked with an outstanding balance. An athlete with any outstanding balance can not be allowed to train at any Momentum sessions. Athletes will be sent an email to notify them of this to the email address on file, and a deadline date will be set in the email for payment.
- If the outstanding balance remains unpaid on the deadline date, the athlete's place on their team(s) will no longer be held. Their subscription(s) will be cancelled and they will no longer train or compete with Momentum Cheer. No refunds can be given for any previous payments.
- If any of the above happens in a Red Zone, or over an event/competition weekend, the athlete *may* be allowed to train/compete as an exception for the good of the rest of the team. This would be at Program Directors' discretion.